



Course Brochure

From the UK's leading e-learning provider

Providing specialist online training to the healthcare sector



The Healthcare e-Academy

The Healthcare e-Academy provides flexible and cost effective training to healthcare professionals

We ensure a high quality level of training that can be easily accessed by all your staff, with courses specifically developed to meet the needs of those working within a healthcare environment. We work with NHS trusts, Clinical Commissioning Groups, General Practitioners and private healthcare organisations, ensuring the continuing safety and well-being of their staff and patients.

We have a number of e-learning courses covering the following topics:

- Statutory and Mandatory
- Clinical
- Mental Health and Long Term Conditions
- Safeguarding Children and Adults
- Information Governance
- Lean Healthcare
- The Productive Series

The benefits of e-learning



Cost effective and saves time

By reducing the time taken away from the office, removing travel costs and doing away with printed materials, online learning helps you to save money and increase workplace productivity. It also means your staff will be happier and focused.



Learning 24/7, anywhere

Many face to face courses only operate within normal office hours. By allowing staff to complete the course when and where they like you can make sure disruptions to your busy working schedule are minimised.



Clear and simple training system

Our online courses offer effective, clear and simple to use training on a system that is quick to disseminate information throughout your organisation.



Easily evidence training

Our Learning Management System is able to track, monitor and report on staff training to support you.



Consistent Training Messages

Online training means you can be confident in the knowledge that the course content is accurate and delivered with a consistent approach.

To find out more

contact: **The Healthcare Team**
phone: **01943 885086**
email: **info@healthcareea.co.uk**

Statutory and Mandatory Courses

This suite of statutory and mandatory courses enable healthcare organisations to meet their statutory training obligations



Health and Safety in Healthcare

On completion learners will have: an understanding of health and safety legislation, an overview of health, safety and security, occupational health, ergonomics and wellbeing provision; an understanding of a risk assessment process.



Fire Safety and Evacuation

Fire training is no longer optional. This fire safety training helps employers and individuals to fulfil their legal requirements by offering an overview of the key issues relating to a safe working environment.



Lone Working in Healthcare

Being left alone with patients or members of the public is an integral part of working in a caring profession. On completion, learners will be able to minimise risk and hopefully feel safer.



Slips, Trips and Falls

On completion, learners will understand why it is important to prevent slips, trips and falls, what can cause them, what can be done to prevent them and about risk assessment and the law.



Customer Care

This course is designed to show learners how they and their colleagues can make customers feel that their business is genuinely interested in them.



Moving and Handling Objects and People

This course provides learners with the knowledge they need in order to reduce the chance of causing an injury whilst moving loads in their work environment.



Conflict Resolution for Healthcare

This course will help you to: understand some of the common causes of conflict; appreciate the key role communication plays in conflict; know how to deal with possible conflict solutions.



Equality and Diversity in the Workplace

This course is aimed at helping learners be better placed to play their part in promoting equality and diversity.

To find out about our **Bespoke Statutory and Mandatory Package** please contact the Healthcare e-Academy team on **01943 885086**

Clinical Courses

This suite of e-learning courses has been specifically developed to meet the needs of healthcare practitioners



Anaphylaxis Awareness

On completion, learners will have an increased understanding of anaphylaxis and its potential causes and symptoms. They will also know the appropriate treatments and actions to take.



The Assessment and Management of Urinary Incontinence and Bladder Dysfunction in Adults

This course increases awareness of the main issues around bladder incontinence and provides information needed to undertake holistic assessment and initiate treatment.



The Management of Urinary Catheterisation for Adults

Learners will understand the many risks of urinary catheterisation. They will be able to apply what they learn into practice, reducing the risk of healthcare acquired infections.



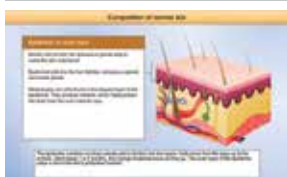
Medication Awareness

Provides learners with an increased understanding of the importance of accurate recording and reporting when administering medication.



Infection Prevention and Control

On completion, learners will have gained an overview of the key elections of infection control and be able to put them into practice to prevent the spreading of infection.



Tissue Viability

Learners will acquire the knowledge to assess the risk from pressure ulcers and gain knowledge on how to prevent damage occurring.



Aseptic Techniques

After completing this course learners will understand what an aseptic technique is, in what circumstances the technique should be used and the reasons why.



Insulin Safety Suite

In partnership with NHS Diabetes (now part of NHS Improving Quality) we have developed four e-learning courses, covering:
The Safe Use of Insulin | The Safe Management of Hypoglycaemia | The Safe Use of Intravenous Insulin Infusion in Adults | The Safe Use of Insulin Syringes, Pen Devices, Pumps and Sharps

To find out more about our **Clinical Courses** please contact the Healthcare e-Academy team on **01943 885086**

Mental Health Courses

This suite of e-learning courses has been specifically developed to meet the needs of those working in the mental health sector



An Introduction to the Autism Spectrum

On completion learners will have an increased awareness of the main characteristics of behaviour which children on the spectrum can commonly display, as well as an understanding of the strategies available to support these.



Mental Capacity Act

This course aims to help care workers look at how the Act affects them and helps them to develop best practice.



Dementia Awareness

This course raises the carers' understanding about the lived experience of a person with dementia, looking at the person first and then exploring simple techniques to help keep the person with dementia independent for longer.



Deprivation of Liberty Safeguards

This course is for practitioners who deal with people using services whose requirements outline a need for knowledge of the Mental Capacity Act and the issue of deprivation of liberty safeguards.



Dignity in Care

On completion learners will understand how people might feel when not treated with dignity and respect, understand why inappropriate attitudes must be challenged and ensure all staff working in adult social care employ best practice.



Hidden Harm - The Effect of Parental Drug and Alcohol Misuse on Children

This course is designed for anyone working with children, young people and their families. It aims to help the learner spot signs of harm and identify opportunities to safeguard the child.



Parental Mental Health

This course aims to help the learner understand the cause, symptoms and variety of mental health problems parents may have so they will be able to appreciate the needs and experiences of different groups and know how to support parents and children.

To find out more about our **Mental Health Courses** please contact the Healthcare e-Academy team on **01943 885086**

Safeguarding Children and Adults Courses

This suite of e-learning courses has been specifically developed for those working with children and adults



Awareness of Child Abuse and Neglect - 6 Versions Available

These courses cover a variety of child protection and safeguarding children issues and are suitable for anyone who comes into contact with children. They aim to inform about various types of abuse or neglect to a child and explain what to do if it is suspected that a child is being abused or neglected. The course comes in 6 versions: Introduction, Foundation, Core, Young People, Police Version and Think Safe, Be Safe, Stay Safe.



Safeguarding Adults

This course raises awareness of legislation, covers types of abuse that can occur, develops understanding of safeguarding culture, alongside whistle blowing procedures and codes of practice.



Safeguarding Everyone - Protecting Children, Young People and Vulnerable Adults

This course will give you the knowledge and skills to ensure you can help safeguard everyone you have contact with whilst carrying out your duties, not only those you are directly responsible for.



Safeguarding Children and Young People from Abuse by Sexual Exploitation

This course aims to increase awareness of the main issues around the sexual exploitation of children and young people. It is aimed at anyone who comes into contact with children and young people during the course of their work. This course raises awareness of the legislation and guidance that applies to vulnerable groups and how these policies can be applied in practice.



Basic Awareness of Domestic Violence Including the Impact on Children and Young People

This course raises awareness of the issues surrounding domestic violence and is suitable for volunteers, practitioners and managers from all sectors.



Safeguarding Children with Disabilities

This course aims to raise awareness of the specific needs of disabled children in relation to their vulnerability. It teaches learners how to communicate with disabled children about their experiences and how to provide support.

Additional Safeguarding Courses

Safeguarding Children Refresher Training | Cultural Awareness in Safeguarding | Wellbeing in Sexual Health | Risk Taking Behaviour | Hate Crime | Childhood Obesity and HENRY

To find out more about our **Safeguarding Children and Adults Courses** please contact the Healthcare e-Academy team on **01943 885086**

Information Governance

This suite of e-learning courses has been specifically developed for organisations requiring information governance training



Information Governance Training is an immediate and vital requirement for NHS and Social Care staff. The TIGER e-learning solution has been specifically designed in conjunction with NHS professionals to meet the needs of Information Governance training in this sector. The following Information Governance courses are available:

- TIGER Caldicott
- TIGER Confidentiality
- TIGER Data Protection
- TIGER Essentials
- TIGER Freedom of Information
- TIGER Information Governance (IG) Management
- TIGER Health Records



Additional Courses

This suite of e-learning courses has been specifically developed for those individuals and organisations involved in healthcare



Introducing Telecare and Telehealth

Having completed this e-learning course, learners will have an increased understanding of telecare and telehealth. They will also have an increased awareness of how the adoption of telecare and telehealth will impact on the ways in which they work and what they can do to prepare for the changes it may bring.



Self Care

On Completion learners will have a broad knowledge of what self care is, have a basic knowledge of the seven common principles and be able to offer examples of how to support self care.



An Introduction to Behaviour Change Techniques

The aim of this module is to develop the learners' understanding of behaviour change techniques. It presents an overview of different approaches and explains the underpinning theory. Concentrating on two approaches, brief advice and brief interventions, this module also aims to develop the core knowledge and skills required for working on a range of behaviour change issues.

To find out more about **Information Governance** or our **Additional Courses** please contact the Healthcare e-Academy team on **01943 885086**

Lean Healthcare Academy

This suite of courses has been developed to promote the adoption of Lean principles in a healthcare environment

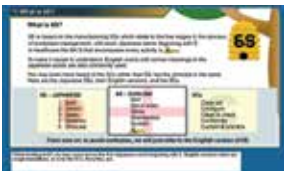
The Lean Healthcare Academy is passionate in its belief that the adoption of Lean principles is fundamental in achieving a sustainable continuous improvement process within the healthcare and associated sectors, which in turn, underpin safer clinical systems.

In addition to the e-learning courses we also provide a number of face to face support services, including facilitation, mentoring and MasterClasses.



Lean in Healthcare - An Overview

This course is a practical introduction to Lean and outlines the philosophy and the tools used to create efficiencies through service improvement. It is the best way to start learning about Lean.



6S Productivity Suite

6s is a workplace organisation productivity tool that lays the foundations for Lean activities. Each 'S' focuses on ensuring that the workplace is organised into a highly efficient, safe, effective area.



Standard Operating Procedures (SOPs)

SOPs are used to ensure consistency and quality within the organisation and ensures that the right people are trained for the job.



Production Flow Analysis (PFA)

PFA is used to help fully understand the current condition of any process. It draws upon various elements to map out an accurate representation of the current process used and then identify areas for improvement.



Capacity and Demand

The course teaches how best to make use of data. On completion, learners will understand how to construct a simple run chart, differentiate between capacity, demand, activity and backlog and how to use Pareto analysis to prioritise activities.



Visual Management

Visual management focuses on teaching learners the importance of workplace organisations and how visual aids can help speed up processes and communications. On completion, learners will be able to use various tools and understand why they are necessary.



Problem Solving

This course looks at a variety of tools to help individuals and teams solve both simple and complex problems. Some of the tools are used in healthcare, while others are new to the field. Learners will understand that every problem is different and may require one or a mixture of tools to solve.

To find out about our products and services please contact the Lean Healthcare Academy team on **01943 885086** or email info@leanhealthcareacademy.co.uk

The Productive Series

Releasing time to care™

The Productive Series is specifically designed to help frontline staff spend more time on patient care, remove waste, improve efficiency and overall effectiveness.

To supplement The Productive Series, Virtual College has produced a suite of e-learning programmes developed to increase understanding of the programme. The content has been provided by the NHS Institute for Innovation and improvement's Productive Series experts and the programmes cover the following areas:

- The Productive Ward
- The Productive Community Hospital
- Productive Community Services
- The Productive Mental Health Ward

Productive Series Courses



The Productive Introduction - A good overview, useful for anyone working in a Productive environment or anyone new to the programme



The Productive Accredited Introduction - Aimed at those who can provide evidence of the use of one or more Productive tools in their work



The Productive Foundation - Takes the learner through three Foundation modules and the Toolkit module

The Productive Practitioner - aimed at staff who have been pro-actively involved in the successful adoption of the Productive programme in their area

The Productive Facilitator - Aimed at staff who have led , coached and supported others in the roll-out of a Productive programme across a number of areas

The Productive Programme Manager - Aimed at staff who have played a part in leading and supporting the adoption of the Productive programme at strategic level

“The programme is great for those who are not familiar with the concepts. I like that you can work on it a bit at a time, and feel the graphics etc. explain the concepts better than the books.”

Senior Charge Nurse, NHS Western Isles

To find out more about **The Productive Series**
please contact the Healthcare e-Academy team on **01943 885086**

The Productive Leader

*Releasing time to lead*TM

The Productive Leader is a systematic, evidence-based programme which looks at personal, team and organisational activity and aims to instil a culture of improvement at all levels of the organisation.



The Productive Leader Self - development programme

This encourages staff at all levels to start thinking differently, taking the learner through the five self-development modules: Thinking Strategies, Communicating and Influencing, Information Processing, Emotional Intelligence and Stress Management and Problem Solving.



The Productive Leader Workload Management programme

This promotes thinking/acting differently, and moving towards positive changes whilst taking the learner through five modules: Leadership Team Coaching, Workload Management, Meetings Management, Email Management and Workload Support Tools.



The Productive Leader Practitioner

This aims to recognise those individuals who can demonstrate that they are making positive personal changes through the implementation of The Productive Leader programme.



The Productive Leader Facilitator

This is aimed at individuals who can demonstrate that they have led, coached and supported others in the roll out of The Productive Leader programme, making positive changes at a personal, and organisational level.

“The timing couldn’t be better. The chance to release significant time in the working week has never been more appealing.”

Lead for Commissioning and Primary Care Capacity and Capability Programmes,
NHS Improving Quality.

To find out more about **The Productive Leader**
please contact the Healthcare e-Academy team on **01943 885086**

The Healthcare e-Academy is a division of Virtual College, one of the UK's leading e-learning companies. Having established itself as a major force in e-adoption since 1995, Virtual College provides online training to over one million learners across both the public and private sector. Virtual College has been voted by Ed-Tech 20, to be one of the top six European e-learning businesses in terms of innovation, market impact and growth.

If you feel your organisation could benefit from any of the courses we offer and you would like more information, please visit www.virtual-college.co.uk



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